

# Foley



## 2016-2017 Special Events

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*Foley's beautiful Estate winery sits majestically at the base of 240 acres of hillside vineyards interspersed with coastal oaks. The property is located in the prestigious Sta. Rita Hills appellation with superb views of the Santa Ynez Mountains to the east. The hillside vineyard blocks that surround the winery provide a montage of greens and golds that will delight the senses and give the perfect environment for your event. Once a stable for thoroughbred horses, the winery features classic California architecture with graceful lines and natural materials. Gleaming stainless steel tanks now occupy the former horse stalls and rows of oak wine barrels replace bales of hay.*

*Renting any portion of the venue gives complete access to the property. Your event here at Foley Estates is exclusive. One of our dedicated event managers will customize a proposal based on your exact needs. The site fee starts at \$3,500 for the venue based on day of event and availability. We also offer an inclusive fee of \$15,000 which includes a reception tent with tables, chairs, lighting, dance floor and heaters for 150 guests as well as the tent required for caterers. For use of the home on the property with a Friday night check in and Sunday check out, the complete site fee is \$17,500.*

## **OUTDOOR VENUES**

*The Great Lawn - Maximum Occupancy: 200 guests*

Adjacent to the tasting room and the winery is the expansive, landscaped area that is perfect for a ceremony and receptions. The Great Lawn must be tented with side walls for all receptions (no exceptions). It is also necessary to hire a lighting company to provide reception lighting with a generator for necessary power.





## INDOOR VENUES

### *The Barrel Room - Maximum Occupancy: 90 guests*

Aromas of French oak barrels and aging fine wine add to the ambiance of the events held in the Foley Estates Barrel Room. Holding more than one thousand barrels of Foley Estates wine, the featured walls and beamed wooden ceilings lend themselves to dramatic lighting and a sense of old world elegance. The barrel room is unavailable during the months of August through November.

### *The Archway - Maximum Occupancy: 60 guests*

Straddled on either side by the barrel room and the cellar, the archway is framed by massive twelve foot wooden doors that open to beautiful vistas of vineyard and golden hills. Impressive as a setting by itself, the archway can also be used for wedding ceremonies, a pre-reception area and wine bar.

### *The Tasting Room - Maximum Occupancy: 60 guests*

Foley's beautiful Rancho Santa Rosa property is home to a 3,500 square foot tasting room. Located next to the iconic 12,000 square foot winery building, the tasting room affords the visitors spectacular vistas of neighboring mountain ranges, coastal oaks and contoured hillside vines. Built in 2005, the tasting room is the ideal venue for experiencing the award winning Foley Estates wines.



## PLANNING YOUR EVENT



### *Event Hours and Timing*

Events are booked within a 5 hour time frame: 5:00pm – 10:00pm. The caterer will have sufficient time for setup and clean up before and after each event at no additional charge. If any guests remain on the premises 30 minutes past the end time, you will be billed at the rate of \$1,500 per hour.

- Ceremony Time: 5:00pm
- Wedding Party Arrival: 2 hours prior to contract start time
- Guest Arrival Time: Guests to arrive no earlier than 30 minutes prior to contract start time
- Wedding Guest Departure Time: 30 minutes past contracted end time
- Vendor Setup/ Strike: Vendor setup may begin as early as 12:00 pm on the day of the event at specific locations on the venue. Vendor strike must be completed two hours after event end time. Pending events the following day, additional equipment may be picked up the following day between 9am and noon.

### *Wedding Rehearsal:*

Friday wedding clients may rehearse from 12:00pm – 1:30pm on the Thursday prior to the event. Saturday wedding clients may rehearse 12:00pm – 1:30pm on the Friday prior to the event. Sunday wedding clients may rehearse 12:00pm – 1:30pm on the Saturday prior to the event. The rehearsal time can be confirmed up to one month prior to the event and times are based upon availability.

### *Catering & Event Coordination:*

We require that all weddings hire a professional wedding coordinator. These services at a minimum would include pre-event consultation, floor plans, wedding day time line, vendor confirmation and complete coordinator of the wedding rehearsal and the wedding day. All coordinators listed in this packet been approved. To have an outside coordinator approved, a mandatory consultation will occur with FFW special events staff.

All caterers must be pre-approved to work on site. A list of pre-approved caterers can be reference on the last page. Any outside caterer must be approved within 30 days of signing the FFW rental agreement. Surcharges for booking an outside caterer may apply. The caterers must supply all staff for food service, bar service, setup of equipment, break down of equipment, clean up of kitchen and grounds, etc.

A minimum of one dedicated Foley Family Wines special events manager will be assigned to your event. The special events manager will act as a representative with respect to access to the property, lighting and delivery of wine. These services do not include wedding coordination, equipment set up or break down. Foley Family Wines will provide the onsite staff as indicated by the nature of the event. One location supervisor is included with the site fee and additional required staff is \$50.00 per hour (3 hour minimum). At the time of booking Foley Family Wines will assess staffing needs based on the event details.

FFW reserves the right to approve all outside contractors hired for use by the client at the venue and has a list of approved contractors and vendors. The FFW event manager must be notified a minimum of 90 days in advance of any proposed vendor that are not on the preferred vendor list. Vendors on the approved vendor list must be submitted no later than 30 days prior to the event date.

FFW reserves the right to advance approval of all specifications, including electrical requirements, from all outside contractors and to charge a fee for a outside services brought to the venue. The client and/ or outside contractors must provide proof of worker's compensation insurance for employees who will work on FFW premises and proof of adequate general liability coverage for the client and/ or contractors' activities while on FFW's premises, and must comply with all other similar requirements the FFW deems appropriate, in its sole discretion, regarding use of function space, facilities and use of FFW services.

### *Music:*

Amplified music is permitted on the property; however, Foley Family Wines reserves the right to terminate the music if complaints are received. All music must end by 10:00pm, No exceptions.



***Equipment:***

Foley Estates has a limited amount of equipment available that is included with the site fee. All arrangements to use FFW equipment must be made in coordination with the caterer and FFW. The renting party, through an outside rental company, must arrange for all other rentals.

***Alcoholic Beverages:***

Only Foley Family Wines may be served or consumed on the property at a minimum of 1 bottle per person (min \$30 per person). Wines may be purchased at a 15% reduced rate, or a 25% reduced rate when becoming a member of our wine club. The Renting Party may bring in a limited amount of sparkling wine and beer.

***Foley Food & Wine Society Member:***

Becoming a member of the Foley Food and Wine Society give you exclusive access to our world class collection of wineries, lodging, golf courses, restaurants, and luxury lifestyle partners. Once processed, you will be enrolled in our Society Points loyalty program where you will accumulate points for all activities within the Foley Family Wines Portfolio of Partners. Points will accumulate at 1 point per \$1 dollar spent, and will redeem at the rate of 10 points per dollar. Points can be redeemed for wine purchased or experiences at FFW properties and online after the conclusion of your event. Please inquire about using your points for honeymoon and anniversary experiences!

***Parking:***

Valet or shuttle service is required for all events being held at Foley Estates Vineyard.

***Reservations and Cancellation Policy:***

To reserve a date, we require a deposit of \$1,000. Once we have received your deposit, a contract will be mailed out to you. The signed contract along with a deposit for half of the site fee will confirm your reservation. The remaining half of the site fee must be paid 30 days prior to the event. After the completion of the contracted event, your security deposit will be refunded.

The \$1,000 deposit is non refundable in the case of a cancellation once the contract has been sent out. Any deposits or site fee payments thereafter are also non refundable.

All site fees are subject to California sales tax.

***Insurance and Liability:***

We require a commercial and general liability certificate of insurance covering the date of the event in the amount of \$1,000,000 naming Foley Family Wines as an additional insured and proof of insurance must be provided to the venue 30 days prior to the event. Please see the contract for specific coverage requirements.

The renting party is responsible for the conduct of all persons attending and assisting the event. The renting party shall be liable for all damage or loss to the property caused by the event or persons attending and assisting the event as determined by Foley Family Wines.

***Other Restrictions:***

Sparklers, non organic confetti, glitter, rice, birdseed straw and/ or hay are not permitted. No live "potted" plants are permitted on the property. For your planning purposes, cut floral arrangements are not considered live plants. No pets are permitted on the premises, unless preapproved by FFW management 30 days prior to your event date. If pet is approved, the pet must be kept on a leash at all times and placed in a safe secured location once the sun sets.

***Uncontrollable Factors:***

The renting party shall be aware that all FFW venues are in a rural environment necessarily impacted by the weather and natural forces. FFW shall not be held liable for any impact due to weather and natural forces on the quality or feasibility of the event. In the event of inclement weather or impacting circumstances, FFW will attempt to reasonably accommodate for any changes. However, FFW does not make any guarantee regarding the content or success of such accommodations.